

Call to order 9:00am

Andrew and Amy reviews back flow/water pressure issues. The building was flooded yesterday due to too much pressure in the system and the pressure valve releasing gallons of water within minutes.

Masi plumbing was on site and stated we need a spring release valve. The cost is just under \$1,200 and within Amy's budget, so it was approved and the part is on order. Masi wants to start the job at 2pm, so if it has to fall on a school day, we will need to call an early release. Amy will keep the board posted. In addition to the valve, we want to talk to Masi and see if the high pressure from the water main needs to be reduced to prevent other future problems. Seems if the pressure can stay at 52psi, we are fine, but if it spikes, the water rushing out of the release valve and into the building.

Future needs: Amy discussed the building siding, hot water heater, driveway and roof. It was decided that the roof and drive are fine and can wait. More immediate is the hot water heater (2005) which is now rusting and not what is current for commercial use. Amy is seeking a quote from Masi. The next identified area of need is the siding. We have no flashing under the siding, it is rotting in the back and we have holes. This fall there was a bee issue getting in the building as well. Amy stated she is also waiting on a ESSR grant approval where she put in 30K towards window replacements. We have rotted around some and the sealant has gone in others. This could be a summer project. IN the meantime, we will seek quotes on siding replacement.

Strategic Plan proposal:

**Facilities** (Board Accountability: Facilities Chair; Staff Accountability: Director and Maintenance Coordinator)

**Goal 1: Develop a school maintenance plan that addresses short and long term facility needs as evidenced by a completed and board approved Future Capital Improvement/Maintenance Plan, collected and analyzed by the facilities committee annually.**

Task A: Develop and/or review the school facilities maintenance plan outlining critical dates for inspections, soliciting vendor RFP's and current contracted vendors.

Task B: With annual Maintenance plan in place proactive budgeting plans will be incorporated into MACS FY Budgeting plans.

**Goal 2: To support the Executive Director in providing a safe and secure environment for the students and staff as evidenced by building inspection reports with a passing grade.**

Task A: Ensure yearly inspections are completed and any maintenance and repairs are completed timely.

Adjourned at 9:50 am