

**MICROSOCIETY ACADEMY CHARTER SCHOOL
MINUTES November 16, 2016
BOARD OF TRUSTEES MEETING**

Location: MPR/Marketplace

ATTENDANCE: Amy Bottomley, Tom Malone, John Dagianis, Dick Gagnon, Cheryl McNamara Bean, Lisa Lanzara-Bazzani, Jared Locke, Nauzar Vimadalal

- I. MICROMOMENT: Press release posted on Patch bulletin, Facebook, and other newsworthy venues. The DOE has released the SBAC/NECAP Assessment Data... "Newest Nashua Charter School Scores High".

...and the students had a VETERAN'S DAY ASSEMBLY

- II. MINUTES: John made a motion to table the October minutes. Seconded by Dick. VOTE: All YES

- IV. SCHOOL DIRECTOR'S UPDATE: Dick made a motion to accept the report. Seconded by Nauzar. VOTE: ALL YES

It should be noted that no members of the school community present.

\$2,500 donation from Fidelity was received.

Memorandum of Understanding/ Nashua Policeman came to MACS to review security measures. The biggest takeaway: Your instincts will save you. The officer met with staff and reviewed training points and did an evacuation drill. A reunification site was also discussed. Lock down drills will be discussed soon.

A geography bee is being planned as a fundraiser.

Commissioner Barry of Department of Education for the state wants to visit MACS in December.

- V. TREASURER'S REPORT: Cheryl Bean

We have a bookkeeper. She will have the October stats ready for the December meeting and will be all caught up in January.

- VI. FINANCE COMMITTEE : Cheryl & Tom

Dick made a motion to accept the Amended Policy and monthly bills list. Seconded by Nauzar. VOTE: all yes.

Nauzar volunteered to be on the Finance Committee.

FACILITIES COMMITTEE: Dick Gagnon

1. Classroom addition update: The music/art room was completed. The room was already used for the book fair and the children will use it after the Thanksgiving holiday.
2. Completion of Building & State Funding Plan: Dick made a motion to accept the proposal Amy put together to submit to the office of school building aid. Seconded by Cheryl. VOTE: all YES.

Dick made a motion to jump out of sequence to the VIII with the arrival of Jeff Murphy at 8pm. Seconded by Jared. VOTE: all YES

VIII: Jeff Murphy of Day, Korbey, Murphy CPA, arrived at 8 pm

Cheryl, Tom, and Amy met with him and received financial statements for the audit report. We all received findings viz email from Tom along with the updated agenda. There are 3 actual audit reports filed under A133. We had a "clean" opinion on the system of internal control. It was suggested that enrollment need to be up in order to maintain that MACS continues to receive federal funding and/or decrease expenses in our lease as our occupancy is really high and expensive. This audit only goes to 6/30/16 and does not reflect any of the increase in enrollment. We need "fresh sources" to grasp the MACS concept to help us flourish; such as professional fundraisers. Jeff also suggested a 3 year engagement with MACS for \$10,000/year. Dick made a motion to accept and approve the FINAL AUDIT REPORT as presented. Seconded by John. VOTE: all YES

DEVELOPMENT COMMITTEE: Lisa

GRANT WRITING: Lisa contacted Michele Mitchell who does grant writing and forwarded her information to Amy.

COMMUNITY SUPPORT OUTREACH: Lisa contacted Matthew Coggins at Enterprise Bank regarding their Spirit of Community Campaign. We learned that 3 local non-profits are chosen and one is randomly selected to receive the \$1,000. MACS has been nominated several times and has opportunity.

GOVERNANCE COMMITTEE:

Lisa made a motion to accept the Bring Your Own Device policy. Seconded by Cheryl. VOTE: all YES.

ADJOURNMENT: 8:59 pm Nauzar made a motion to adjourn. Seconded by Jared. VOTE: all yes

Respectfully Submitted,
Lisa M. Lanzara-Bazzani