



MicroSociety Academy Charter School  
591 West Hollis Street, Nashua, NH 03062  
603-595-7877 | www.macsnh.org

**Board of Trustees Monthly Meeting Minutes  
Wednesday, November 14, 2018  
Micro/Multi-Purpose Room**

- I. **6:37 pm Board Meeting Called to order** - Present, Tom Malone, Tom Dougherty, Jamie Hoff, Lisa Petralia, Amy Bottomly, John Dagianis, Barbara Halevi, and Amanda Schneck. David Glasier present as non-voting participant until receipt of background check.
  - A. Tom M. John motions to table expulsion policy. Needs further review. Tom D. 2nds. All, YES; no NOs. Policy tabled
  - B. Public or Community Appearance by Gerry Rufo/Will return in December
  - C. Previously presented September minutes were tabled. Jamie motions to remove from table since correction, Amanda 2nds. All, YES; no NOs. Minutes removed. Barbara motions to accept minutes with correction. Jamie seconds. All, YES; no NOs. September minutes accepted.
  - D. Amanda motions to accept October minutes; Tom Dougherty 2nds. All, YES; no NOs. Minutes accepted.
  
- I. **School Director's Report**
  - A. Micro Moment shared by Amy.
  - B. Amy has joined the DOE renewal committee.
  - C. Amy notes that we are still waiting for new board member Glasier's background check results to arrive. Tom D. moves to give David the ability to participate, but not vote, in the meeting. Jamie 2nds. All, YES; no NOs.
  
- II. **Treasurer's Report**
  - A. Finance committee adjusted budget, finding deltas and reallocating for HVAC, snow removal and taxes. All were covered by money in budget.
  - B. Amanda motions to accept budget as revised. Jamie 2nds. All, YES; no NOs. Budget with reallocations accepted.

### III. Finance Committee

- A. Jamie motions to accept financials. Amanda 2nds. Financials accepted.
- B. We discussed the need to secure an alternative for gambling proceeds. Jamie to inquire about 2nd gambling facility.

### IV. Facilities Committee

- A. Landscaping/plow bids finalized. Went with Design Works. Will revisit in Spring for comprehensive landscaping.

### V. Governance Committee/HR Committee

- A. Committee will continue to review expulsion policy
- B. Lisa looking into IRA/payroll question
- C. Committee will look at disruptive child restraint policy
- D. Committee will examine Trustee Removal in by-laws
- E. Will review Director's performance rubric.
- F. Will look at liability insurance and risk management
- G. Will review enhancing staff benes package down the road

### VIII. Development and Marketing Committee

- A. Will build list of Nashua VIPs
- B. Implement a VIP event prior to Micro Day to bring visibility
- C. Marketing binders are nearly complete
- D. Committee asks everyone come to next meeting with three different types of messaging options for front sign
- E. Amanda to look at ads for Chamber website
- F. Committee to come up with 30 second elevator pitch; all will practice
- G. Discussed migrating current website to Word Press
- H. Discussed expanding relationships with other gambling revenue facilities to make sure we're able to utilize all 10 days allowed.

### IX. New Business

- A. Welcome to David Glasier.
- B. Amy will notify PTO that current Board of Trustee parents are willing to serve an additional year. Will ask to see if any additional parents are interested in the two parent spots.
- C. Tom Malone to reach out to interested board of trustee candidate.
- D. Tom D motions to go into Executive Session. Jamie 2nds. Roll Call taken.

Tom M; YES  
Jamie; YES

Tom D; YES  
John D; YES

Lisa; YES  
Amanda; YES

Barbara; YES

- E. After roll call, entered into Executive Session at 8:00 pm.

F. Jamie motions to come out of Executive Session. Amanda 2nds. Roll Call taken.

Tom M; YES

Tom D; YES

Lisa; YES

Jamie; YES

John D; YES

Amanda; YES

Barbara; YES

After roll call, Executive Session ended at 8:42pm.

## **X. Adjournment**

A. Tom D motions to adjourn meeting. Amanda 2nds. All, YES; no, NOs. Meeting adjourned at 8:43pm.