

MicroSociety Academy Medication Administration to Students

Approved: 10/5/17

Purpose: To authorize school personnel to administer medication to students and to provide immunity from liability for authorized personnel.

Policy:

The Board of Trustees of MicroSociety Academy Charter School (MACS) recognizes that a student's parent will most often administer medication to a student. However, it also recognizes that the health, age, or circumstances of a student may require the administration of medication by school personnel during the course of a school day.

In the case where medication must be taken during school hours, medication is to be administered by the School Nurse. In the absence of the School Nurse, a designee of the Director may assist the student in taking prescribed medication (authorized delegate). In accordance with NH Code of Administrative Rules Section Ed. 311.02(d), any pupil in grades Kindergarten through eight must be assisted by such persons and the medication, therefore, shall be in the custody of such persons.

MACS requires that permission be given by appropriate signatures on the Student Medication Authorization Form for any and all medication, prescription or over-the-counter, that a student brings to school. School personnel, including the school nurse, will not administer prescribed narcotics for any reason.

The student's licensed medical provider must also provide a signed and dated School Medication Authorization Form describing the method, amount, and time schedule for medication administration and the side effects that may be seen in the school setting from medication. All medication must be brought in the original packaging (full package, not 1 tab, etc) or prescription bottle. All medication must be brought to school by the parent/guardian and handed directly to a school staff member, preferably the school nurse. No Exceptions.

This request by form has been updated on a yearly basis, or whenever a change is made in the administration of medication.

As long as authorized personnel act in a prudent and responsible manner, school staff that provide such assistance in the administration of medication, in compliance with the licensed medical provider's written statement, are not liable civilly or criminally for any adverse reaction suffered by the student as a result of taking the medication or discontinuing the administration of the medication under this policy.

Student Administration of Medication:

A pupil may possess and self-administer a metered dose inhaler or a dry powder inhaler to alleviate or prevent asthmatic symptoms, auto-injectors for severe allergic reactions, and other injectable medications, if authorized in writing by both the student's physician and parent/legal guardian. In addition to filling out the Student Medication Authorization Form, the parent or guardian must also provide written proof of the diagnosis, and verification that the student has the knowledge and skills to safely possess and use the medication in a school setting.

Criteria for Selection of Authorized Personnel/Delegate:

In choosing a delegate, it is recommended that the school nurse consider this person's experience in emergency events/medications.

Before delegating to unlicensed school personnel the following criteria must be met:

1. The individual must hold a current CPR and First Aid certification.
2. The individual must be willing to learn how to perform the task of administering the emergency medication.
3. The individual must sign a designated form stating they are competent and willing (not coerced) to assume responsibility to administer emergency medication.
4. The individual must participate in initial training by the School Registered Nurse, demonstrate skill required, followed by quarterly review of said task.
5. The individual must be an employee of the School.