



MicroSociety Academy Charter School
591 West Hollis Street
Nashua, NH 03062
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www.macsnh.org

Board of Trustees Meeting Agenda
WEDNESDAY, October 19, 2016 7:00-8:30 PM –MPR/Marketplace

The mission of the *MicroSociety Academy Charter School* (MACS) is to actively engage K-8 students in a diverse, challenging learning environment that will prepare them for college, work force, and citizenship in a 21st Century global society. Students will be taught developmentally appropriate, research-based, technology-infused learning strategies that they will apply daily by creating and operating the agencies and ventures of their own school-based “*MicroSociety*”.

- I. Convene Meeting with MicroSociety Moment (I-VI 45 minutes)
- II. ***Minutes of September 21, 2016—Lisa Bazzani**
- III. Public & School Community Input
- IV ***School Director’s Update—Amy Bottomley**
- V. Treasurer’s Report—Cheryl Bean
- VI. Finance & Audit Committee
 - A. Updates Transfers & Audit Progress—Cheryl Bean
 - B. Book Keeper Search Update (Ex. Session might be in order.)—Amy Bottomley
- VII. Old Business (30 minutes)
 - A. Facilities Committee—Dick Gagnon
 1. Roofing Project Update
 2. Classroom Addition Update
 - B. Development Committee—Lisa Bazzani
 1. Annual Fund Update
 2. Grants and Community Support Outreach Update
 - C. Governance Comm.—Tom Malone
 - 1.***Committee Update—see notes attached below**
 2. Potential MACSF & School Support Group Re-Alignment
 3. **SWOT Action Plan Work/Finance, Facility & Marketing Com. Mtgs.**
- VIII. New Business (15 minutes)
 - A. Enrollment Proposal—Amy
- IX. Adjournment

*Agenda notes: **Bold** = **to be fwd. to board** via email, please review. Consent agenda items (*)to save time can be taken as one. Times noted in () are suggested.

NEXT Board Meeting(s): NOVEMBER 16 (CPA Audit Report) , December 14, January 18, 2017, February 15, March 15, April 19, May 17, & June 21

****Meeting Phone-in option:** Meeting bridge telephone # is [641 715 3272](tel:6417153272) Enter Access Code - 777177#

Mute - Press *6 to mute your line. Press *6 again to un-mute the line.

Please submit 250 word bio to Susannah at swilliams@macsnh.org if you have not already done so.

Governance Committee Minutes —Thursday, October 13 at 1:00 PM

Present: Lauren, Amy and Tom. John & his clone were traveling. lol

Board's SWOT Action Plan: Is there a template that can be forwarded to all board members for committees via em? If our consultant can not provide a word version to Amy, Lauren will try to recreate one for board next week. Follow up: At next board meeting time will be set aside for committees to establish a schedule for meetings so Amy and committees can plan time in advance to conduct their work.

Foundation Separation issue update: Lawyers we have reached out to have not responded to our request to work on this issue on "pro bono" basis. At Board meeting Dick volunteered to look into setting up another 501c3 to support MACS if we still needed him to help doing this in the future. CPA believes we could file a simple name change for MACSF with State and IRS and then have a Foundation Support group formed. Follow up: More can be done on this after present Audit & DOE filings are submitted.

Crossing Guard: Amy has met with Nashua District to get certain concessions on busing ALL of our students regardless of mile radius. All of our walkers are on a bus. There is no crosswalk or light at main entrance presently where Nashua SAU might consider adding a crossing guard. They do not have enough CG's to cover all locations now. We are not comfortable asking a staff member or volunteer to act in this capacity. Opening up the issue to SAU or traffic engineer might result in a whole can of unacceptable worms at present. Follow up: Amy will review the issue with Nashua PD when she develops our MACS memo of understanding with them. She will also continue to develop a better rapport with the police assigned to patrol this section of town. Is there an assigned school safety officer like in some PD's who visit schools including MACS?

School Evacuation Updated provided by Amy: See Director's Report for update

Requested Policies:

BYOD: Bring Your Own Device: Amy would like to have pollycy at least for Grades 5-8. She envisions their use in classroom at disgression of teacher, otherwise use will be prohibited. Micro students who are typically in mixed graded grouping will use MACS issued laptops/devices ONLY. Follow up: Committee will review the sample policies Amy submitted and hammer out a policy at next committee meeting.

Social Media: staff and parent use specifically—for future meeting

Volunteers/Staff: What constitutes getting a background check for vols and staff? Are they thorough enough?—for future meeting

Meeting adjourned at 2:30 PM Next meeting Thursday, October 27 at 1:00 PM?