



MicroSociety Academy Charter School
591 West Hollis Street, Nashua, NH 03062
603-595-7877 | www.macsnh.org

Board of Trustees Monthly Meeting Minutes Thursday, July 26, 2018–Nashua Country Club

- I. Convene – Meeting convened at 12:06pm
 - A. Present were Tom Malone, Tom Dougherty, Amy Bottomley, John Dagianis, Nazur Vimadalal, Lisa Petralia,, Barbara Halevi, Amanda Schneck, Jamie Hoff
- II. Meeting Minutes from June 2018 -
 - A. Tom M. motions to accept meeting minutes. Amanda seconds. All “YES”, no “NO”. Minutes accepted.
- III. Public and School Community Appearances
 - no members from the public or school community were present.

IV. Executive Session (non public)

At 12:10 PM Tom D Motions to go into executive session. Amy cannot vote. Roll call. All YES; no NOs. The Board goes into Executive session.

At 12:30 Tom D motions to come out of Executive session. Jamie seconds. Amy cannot vote. Roll Call - All, Yes.

During private session the resignation of Cheryl Bean as Treasurer was accepted and a personnel matter was discussed.

Due to resignation, Tom M asked if there were any volunteers for Treasurer. Jamie suggests that we appoint a treasurer until next election. Nauzur asks to step down from Finance committee due to possible perceived conflicts of interest with his job.

Tom M nominates Tom D as interim Treasurer. Tom D accepts the role through the end of the current term. All, YES; no, NOs. Tom D interim Treasurer through end of December.

With Tom taking role as Treasurer, Tom M asks for volunteer for Vice Chair. John D nominates himself. Tom Dougherty steps down as chair to 2nd. All, YES; no NO. John D interim Vice Chair.

V. School Director's Report

- A. Amy shared that Jillian, the current new Program Coordinator has resigned for reasons unrelated to MACS. Amy proposes that due to the challenge of finding highly qualified candidates for PT, we make this a full time role with benefits. John motions to search for FT Program Coordinator, up to 5 days per week with salary of 50-60K with benefits. Nauzur seconds. All, YES; no NO.
- B. Lisa was asked to send letter of congrats to 2 students and 1 staff, plus entire staff for recognition of our school's 4 star award from MicroSociety International.

VI. Finance Committee

- A. Once reimbursement is received, ~\$81,600 will be moved forward from 2018 into 2019. Should we consider investing contingency in index fund?
- B. Full financials should be available to board for September meeting.
- C. Board resolution needed to finalize relationship with HealthTrust (employee benefits broker). Resolution read. Jamie moves to adopt resolution as read. Tom D 2nds. All, YES; no NOs. Resolution adopted and signed by Tom Malone.

XI. Adjournment

- A. Jamie moves to adjourn meeting so annual board retreat might begin. Lisa seconds. All "YES", no "NO"; meeting adjourned at 1:30pm.

Our next Board meeting will be following our annual meeting with our Auditors on September 12, 2018