



MicroSociety Academy Charter School  
591 West Hollis Street, Nashua, NH 03062  
603-595-7877 | [www.macsnh.org](http://www.macsnh.org)

Board of Trustees Monthly Meeting Minutes  
Wednesday, January 9, 2019  
Micro/Multi-Purpose Room

**I. Board Meeting Called to order**

- A. 7:10 pm. Present, Tom Malone, Tom Dougherty, Jamie Hoff, Lisa Petralia, Amy Bottomly, John Dagianis, Barbara Halevi, and Amanda Schneck and David Glasier.
- B. Tom D motions to accept the December 12, 2018 minutes. Jamie seconds. No discussion. All, YES; No, NOs. Minutes accepted.
- C. No Public or Community Appearance.

**II. School Director's Report**

- A. Amy updates item not in report. Fire alarm replaced 1/9/2019 at a cost of ~\$5000.00
- B. Jule, an intern at MicroSociety, Inc, will be coming to survey and hold question/answer sessions with 4th and 5th graders regarding civic engagement as part of her George Madison U thesis work. This will happen on 1/11/2019.
- C. There was a leak in the teacher's room over break resulting from issue on roof. Fix will cost ~\$2300 or \$3850 with a privacy wall added. Board asked for quote for composite privacy wall. Jamie moves to authorize the Director to spend \$5000.00 to fix leak. If more needed, defer to Exec Committee to decide. Barbara 2nds. All, YES; no, NOs. Motion accepted.

**III. Treasurer's Report**

- A. There is a new format of the Treasurer's report.
- B. Cash balance at the end of the month is \$403,559.00

- C. We've paid our tax bill. We will incur late charges due to the bill arriving. Amanda has copy of the receipt.
- D. We will begin the process of 2020 budgeting. Finance committee calendar of events to be distributed next month.
- E. It was suggested that we start a Sunshine Fund for admin/board to be used for gifts/flowers, etc. Tom to send note to Trustees to gather contributions.
- F. We will be changing our payroll from ADP. Will look at Paychex, Trivantus and Complete Payroll Solutions and report back on decision.

**IV. Development and Marketing Committee**

- A. VIP Friendship Building Event. Suggested dates of 4/29, 5/6, 5/13, or 5/20. Decisions to be made by board. Invites should go out 6 weeks ahead. At NCC? Social hour, short 4-5 min video intro, brochures, speaker, Q&A.
- B. Hoping for gaming with BB. If no word by end of January, we'll go to RCR
- C. Working on 30 second elevator pitch. Two drafts to be sent to practice.
- D. Want to get initiative going on website refresh.

**V. New Business**

- A. Jamie motions to go into Executive Session according to RSA: 91-A-:3, II(d). Amanda 2nds. Roll Call taken.

Tom M; YES	Tom D; YES	Lisa; YES	David; YES
Jamie; YES	John D; YES	Amanda; YES	Barbara; YES

After roll call, entered into Executive Session at 8:02 pm.

Amanda motions to come out of Executive Session. Tom D 2nds. Roll Call taken.

Tom M; YES	Tom D; YES	Lisa; YES	David; YES
Jamie; YES	John D; YES	Amanda; YES	Barbara; YES

After roll call, Executive Session ended at 8:34pm.

**VI. Adjournment**

- A. Lisa motions to adjourn meeting. Amanda 2nds. All, YES; no, NOs. Meeting adjourned at 8:37pm.

