

Governance/Human Resource Committee Meeting Minutes:

Thursday, October 4 at 1:30 PM

Present: John Dagianis, Barbara Halevi, Oliver Halevi, Lisa Petralia, Amy Bottomley and Tom Malone

1. Future Meetings: Unanimously agreed going forward our regularly scheduled monthly committee meeting will be the first Thursday of month at 12:30 PM prior to monthly Board meeting.

2. Develop plans for Governance and HR Committee based upon:

Board Self-Evaluation/Retreat Feedback:

--Review trustee orientation, committee preparation & revise process for trustee removal--via By-Law changes

--Some trustees need clearer understanding of difference between school administration vs. Board policy responsibilities,

--Some eval. responses indicated level of uncertainty among trustees in some areas, possibly due to trustee inexperience

--Board Meetings: Establish meeting self-evaluation process, Prioritize agenda items requiring votes near top of agenda after Treas. report

--Desire for more committee members needs to be resolved by redoubling efforts to find additional qualified Board members per skills chart.

"To Do" List:

7 of 9 policies from 2017-18 "to do" list were accomplished

Memo of understanding with the Greater Nashua Family Y for emergency student evacuation has been agreed upon.

Remaining "to do" items:

--Disruptive child restraint policy

--Liability Insurance and Pooled Risk Management

3. Board meeting feedback: Committee reviewed 3 checklists for possible use:

<http://www.tecker.com/wp-content/uploads/2012/10/TIBoard-Meeeting-Self-EvaluationNov12.pdf>

http://www.willowcreek.com/docs/blog/Governance_Board_Self_Assessment.pdf

<https://nonprofit.adelphi.edu/wp-content/blogs.dir/91/files/2012/09/Form-to-Evaluate-Board-Meetings.pdf>

Motion was made to adapt the Adephi checklist by adding 4 degrees of satisfaction, drop some items and added new ones and submit revised draft (forthcoming) for Board approval. Made by Lisa, Seconded: John. Approved Unanimously

4. Review new MACS Mission statement draft:

Reviewed draft of mission statement that staff and parents worked on. We thought we should add "heart" to the draft. It will read:

MACS Mission Statement Draft 10/4/18

"Empowering students to acquire the heart, knowledge, and skills for thriving in a 21st century global society by collaboratively creating and operating their own school-based "MicroSociety" - a microcosm of the real world.

Motion made by: Tom, seconded by: Lisa, Motion passed unanimously.

Action: Amy will review with other stakeholders and if consensus is agreed, it will be submitted to the whole Board for their feedback and final approval

5. Motion to adjourn: Made by John, seconded by: Barbara Approved Unanimously

Remaining "to do" list:

--Ideas for enhancing Staff salary/benefit package: Longevity bonus?, Other?

--Director Evaluation Rubric

--Disruptive child restraint policy

--Liability Insurance and Pooled Risk Management

--Review By-Law changes: trustee orientation, committee preparation & revise trustee removal process

--Other?