

MicroSociety Academy Charter School Facilities Committee

Minutes of the March 31, 2017 Meeting

Called to order at 12:15

Attendance: Nauzar Vimadalal, Tom Malone, Dick Gagnon, and guest Jamie Hoff.

All four bidders had submitted a bid and the committee reviewed the four bids to determine after some discussion that Laporte Construction Corp. Was the lowest bidder and after much discussion a motion was made. The motion was made by Dick Gagnon and seconded by Tom Malone to recommend to the Board of Trustees to hire Laporte Construction Corp. for the work needed for the 2017 Build Out project. Motion carried unanimously.

After choosing the General Contractor the discussion was had on what needs to follow. Jamie suggested that any contract done up, whether by us, Kurt Lauer (the architect), or Laporte Construction, that it goes to our lawyer first before any signing. She also recommended that we follow up with this choice and call for some references, find out if they have a Business Continuity Plan in place and what it is, as well as a do a walk-through of a current on-going project.

Tom agreed to contact Laporte Construction and ask for the above information.

Discussion began on what work we would want to have done and in what order so that we could determine how much of the loan we were going to recommend to the Finance committee to encumber for this project.

Motion was made by Dick and seconded by Nauzar to recommend to the Finance Committee for a budget of \$200,000 in order to do the following items. Phases 1, 3, & 4 (less Library), Addendums 1 & 2, and have the driveway patched, sealed, and painted. If some of the items come in under budget and money is left over from this budget than the Library could be completed at this time. Motion carried unanimously.

Discussion was had about the driveway and how it has become a hazard to the kids with the potholes, and also we had been told the work on the driveway including the sealing and painting should last us three years. It has not even lasted a little over a year.

Dick will write to Albert our landlord and the one who contracted with the original contractor to request that these needs be taken care of under a warranty with the mention that the work was sub-standard and that due to the safety issues needs to be dealt with asap.

Motion to adjourn made by Tom and seconded by Nauzar at 1:13

Presented by Dick Gagnon 05-05-17