



MicroSociety Academy Charter School
591 West Hollis Street, Nashua, NH 03062
603-595-7877 | www.macsnh.org

Facilities Comm. Meeting

Friday, March 23, 2018 at 12:00 PM

Attendance: Nauzar Vimadalal (by telephone), Barbara Halevi, Amy Bottomley

1. Called to order at 12:07 AM by Amy

2. Amy distributed draft of proposed facilities management needs/responsibilities to be used when obtaining quotes from cleaning companies to provide these services. Committee reviewed and discussed the list of responsibilities. The primary additional responsibility (beyond what the current cleaning company already does for MACS) is being present from 11 AM to 1 PM each school day to set up and clean up the multipurpose room for lunch. Committee agreed that Amy should speak with Mike (contact for the current cleaning company) about getting a quote for providing these additional services. Also should seek quotes from other cleaning companies to compare. Amy will ask for name of cleaning company at ASD. Committee to assist her in obtaining quotes.

Motion: To approve the list of facilities management needs/responsibilities and to seek quotes from the current cleaning company and others, with the quotes to be reviewed by the Committee. Made by Barbara, Seconded by Nauzar. Motion passed unanimously.

3. Amy updated the Committee on the storage shed. Mike obtained a quote from Reeds Ferry for a 10x14 foot shed. Committee discussed comparing that quote to other companies (such as Home Depot or BJs). Amy will compare the "big box" store options with the Reeds Ferry quote and will report back to the Committee. (At its March meeting, full Board approved up to \$4,500 for the shed, so the total will not exceed that amount.)

4. Amy updated the Committee that MACS has received an additional \$10,000 grant for infrastructure (specifically to be used for security and lighting needs). This brings the total grant to \$35,000, and MACS will need to spend \$7,000 (per the terms of the grant). Amy will seek a quote from One Source Security, which was involved in setting up the existing security systems. Amy will reach out to John Dagianis (church recently put in security system and John mentioned he had a contact to share with MACS). Amy will report on progress and Committee will assist in obtaining and reviewing quotes.

5. **Motion:** To adjourn (at 12:45 PM) Made by Barbara, Seconded by Nauzar Motion passed unanimously