



MicroSociety Academy Charter School  
591 West Hollis Street, Nashua, NH 03062  
603-595-7877 | [www.macsnh.org](http://www.macsnh.org)

**Facilities Committee Meeting**  
Monday May 6, 2019 at 09:50 AM

**Members Present:** Tom Dougherty, Amy Bottomley  
**Absent:** Tom Malone, Don LeBrun

1. Called to order at 09:50 AM by Tom Dougherty - no quorum achieved – discussions only
2. Roof repairs
  - a. Roof leaks and privacy wall repaired. Further, more roof rot than anticipated. Company completed necessary replacement, and installed one PVC wall section to keep cost within quoted work order. Total invoice: \$4,650.00. Invoice submitted for Finance Committee for payment. Update to be reflected in May balance sheet review in June.
3. Landscape services
  - a. Current Facilities Company will perform biweekly lawn services bundled into the general building services agreement already in place. Cost of the mowing services is \$960. Annualized, we're seeing an increase in service fees of \$80/month, for revised monthly of \$945.
  - b. Facilities will need to review turning irrigation system on for the season. The only area activated last year was for the flowerbeds. Given the state of the top grass areas adjacent to the MACS signage, we should consider spreading some new grass seed, and work with the board members for potential contribution of plantings in the area.

4. Driveway patching

- a. The driveway entry for the car pool has several potholes that need repair. Facilities has asked Mike to solicit quotes from previous providers for just patching, no lines or additional sealing.

5. **Discussion** adjourned at 9:55 am by Tom