



MicroSociety Academy Charter School
591 West Hollis Street, Nashua, NH 03062
603-595-7877 | www.macsnh.org

Board of Trustees Monthly Meeting Minutes

Wednesday, April 10, 2019

Micro/Multi-Purpose Room

I. Board Meeting Called to order

- A. 6:31 pm. Present, Tom Malone, Tom Dougherty, Jamie Hoff, Lisa Petralia, Amy Bottomly, John Dagianis, David Glasier, Don LeBrun and Amanda Schneck. Absent, Barbara Halevi
- B. Don motions to accept the March 13th public meeting minutes; Tom D 2nds. All, YES; No, NOs. Minutes accepted. Tom D motions to accept the March 23rd public meeting minutes. Amanda 2nds. All, YES; No, NOs. Minutes accepted.

II. Public and School Community Input

- A. There were no community or public appearances.

III. School Director's Report

- A. Amy shares MicroMoment found in Director's report.

- B. The school 2019/2020 calendar was provided to the board. Jamie moves to accept the calendar as presented. Amanda 2nds. All, YES; no NOs. Calendar accepted.
- C. There is a new RSA that says water needs to be tested for lead. Two out of our thirty water sources did not pass. Neither are drinking sources and both have been shut down (lab and janitors closet). Pennichuck recommends replacing faucets and fixtures first and retest before taking on any further remediation measures. Amy will retest.
- D. Amy has found that when trying to apply for grants, we need a Dunn & Bradstreet (D&B) number. Amy is having trouble applying for a D&B number because our legal name does not match the name at the DOE. (MicroSociety Academy Charter School Foundation vs. MicroSociety Charter School of Southern NH). Amy is suggesting we officially change our name to MicroSociety Academy Charter School Foundation to be consistent. Tom M steps down from Chair and gives Chairmanship to John D. and then motions to submit request to NH State BOE that authorizes Amy to submit the name change to MicroSociety Academy Charter School Foundation. Don 2nd. All, YES; No, NOs. Motions accepted. John gave Chairmanship back to Tom Malone.
- E. John motions to give Amy approval to sign the General Assurance of FY 2020. Jamie 2nds. All, YES; No, NOs. Motion accepted.

IV. Treasurer and Finance Committee Reports

- A. Tom D explains he went through and adjusted cash flow and timing variances. State adequacy payment received. Title 3 will be separated into its own ledger to keep account credits and debits square.
- B. New request from facilities regarding landscaping. May put it out to bid and look at the possibility of purchasing a mower if Mike, our current maintenance person is amenable to mowing.

V. Development Committee

- A. Amanda mentioned that we're nearly done with the marketing materials. The draft is with Amy for last set of eyes to make sure everything is correct. We will also incorporate the newly approved 2019/2020 calendar.
- B. The one pager has been sent to Amanda's company for one last change and should be available for use within the next few days.
- C. Amanda will be looking at the website to make sure it is branded as MACS and will update layout so it's pleasing to the eye. Anticipating a mid-August completion date.
- D. Elevator pitch drafts passed out again. Please practice, give edits.

VI. HR/Governance

- A. David mentioned that after the website discussion, we should come up with a policy regarding separate websites and social media sites. Amy tells us we have a current policy - we should tighten it up and also revisit the policy regarding the posting of pictures.
- B. Tom stepped down from the chair, giving John the chairmanship so we could discuss the Physical Activity and Wellness Policy Draft. This policy has been unanimously approved by the HR/Governance. Jamie moves to adopt the policy. Tom D 2nds. All, YES; no NOs. Policy adopted.
- C. Don motions to adopt the Physical Restraint policy. Amanda 2nds. John opens up the floor for discussion. The HR/Governance committee feels that they do not know enough about the legal ramifications should they further refine the comprehensive nature of the draft policy language as applied to MACS specifically beyond what is stated. Jamie moves to table the policy and give permission to School Director to obtain legal advice. Amanda 2nds. All, YES; no Nos. Motion accepted. John gives gavel back to Tom M as chair.

VII. Executive Meeting Minutes

- A. Tom D motions to accept Executive meeting minutes from March 13 and 23rd. And keep them sealed until the matter at hand is settled according to RSA: 9-1-A:3 Amanda 2nds. All, YES; no NOs.

VIII. New Business

Amanda motions to move to enter into Executive Session according to RSA: 9-1-A:3, II(d). Don 2nds. Roll call:

Tom M; YES	Tom D; YES	Lisa; YES	Don; YES
Jamie; YES	John D; YES	David; YES	Amanda; YES

After roll call, entered into Executive Session at 8:00 pm.

Don motions to come out of Executive Session. Lisa 2nds. Roll Call taken.

Tom M; YES	Tom D; YES	Lisa; YES	Don; YES
Jamie; YES	John D; YES	David; YES	Amanda; YES

After roll call, Executive Session ended at 8:36 pm.

VI. Adjournment

- A. Tom D motions to adjourn meeting. John 2nds. All, YES; no, NOs. Meeting adjourned at 8:37pm.