

## Minutes For MicroSociety Academy Charter School Board of Trustees Meeting February 10, 2016

Meeting was called to order at 7:07 pm ET Wednesday, February 10, 2016 ~  
Location: Multipurpose Room MACS 591 West Hollis Street, Nashua, NH by Vice-Chair: Thomas Malone. Attendance: Amy Bottomley, Cheryl Bean, Thomas Malone, Nauzar Vimadala, John Dagianis, and Lisa Lanzara-Bazzani and Dick Gagnon (arrived 8:02 pm),

I. Convene Meeting/MicroSociety Moment: Director Amy Bottomley

### **“Micro” Moment:**

A Journal Reflection from a 5th grade business owner.

Prompt: How do you feel about your current job in Micro City?

*“I really enjoy my job. I enjoy it because it is fun being a boss “not a bossy boss.” Plus, I love making frames, props, and I love taking pictures. I also like ordering frames and pics at market place. One of my favorite things is seeing everyone’s happy face as they look at the amazing work my amazing team did. I am amazed that I got picked (to be a boss). It is fun being a boss, I get to do every job in my business.*

II. & IV: Consent Agenda Items: John made a motion to accept the Minutes from the 1/13/16 meeting and the School Director’s Update. Seconded by Cheryl. Motion carried.

V. & VI: Consent Agenda Items: Lisa made a motion to accept the Treasurer’s Update with the following additions: \*\*will add monthly rent and \*\*monthly payment to accountant—(There was an anonymous charitable donation of \$2500.00 from Fidelity.) AND the Finance Committee Report A & B.

**Approved Vendor List by Finance Committee, per new Finance procedure policy will be:**

### **Monthly Bills:**

Hallmark Copier  
Waste Management  
Nashua Waste Water  
Accelerated Properties  
Liberty Utilities  
Comcast  
Eversource  
Fairpoint  
Telephone Systems Efficiency  
Pennichuck Water  
Harvard Pilgrim Health Insurance

### **Other (Larger transactions)**

City of Nashua Taxes (Dec and July)  
Trebron (Sept 2016 and 2017)  
Hanover Insurance comes out in a debit / monthly  
Transfers for payroll- no more than 25K per transfer at Enterprise Bank

### **Vendors (max \$1500 per Transaction)**

WB Mason Scholastic Staples  
School Specialty K&B Furniture Home Depot  
Amazon Delta Science  
Mc All Clean Cleaners

Motion: Made by Cheryl Bean, Seconded by Nauzar. Motion carried.

John made a motion to enter NON-PUBLIC for liability contracts. Seconded by Cheryl. Motion carried.

Dick made a motion to come out of NON-PUBLIC. Seconded by John. Motion carried.

Nauzar made a motion to approve the 2 quotes from Hanover Insurance regarding sexual abuse liability coverage Eff: 2/8/16 additional \$246 and at renewal \$500 annually and educators legal liability coverage Eff: 2/8/16 additional \$861 and at renewal \$1750 annually. Meeting will be set up with Santo agency with Director and interested board members to conduct a thorough review of present status of school and property liability & will be reported back to the Board.

Total = \$ 1,107 – eff 2/8/16

Total = \$2,250 annual

Seconded by Cheryl. Motion carried.

#### VI. OLD BUSINESS:

Facilities Committee:

The following committee members were in attendance; Dick Gagnon (Chair), Kathy Dimello. Excused was Nauzar Vimadala. Also in attendance was Thomas Malone (Board Chair).

First point of discussion was the roofing problems we are having. Two quotes were presented to the committee. Due to the range of difference between one and the other (\$14,000 & \$45,000) Kathy said she would try and get two other roofing companies to come and quote as well.

We had a very good hands on demonstration of the \$45,000 roofing material by the inventor and installer Bluestone Roofing.

Discussion was then had on the renting of the facility for non-school uses. No decisions were made and more discussion is to be had, both with the Facility Committee and the Finance Committee. Many issues need to be resolved first before going on and renting at this time.

Future renovations also will be discussed once we have a final accounting of our monies and what is expected for an upcoming budget.

Respectfully submitted by,

Dick Gagnon

Dick made a motion to refer this information back to committee for further study. Seconded by Lisa. Motion carried.

#### III. B) Development Committee-

The committee met and discussed Phase 1 of generating fundraising ideas. The committee will meet next week to prioritize their plans and fine tune them and present to the Board.

\*\*Gala Auction in conjunction with "Friends of MACS" will be held May 20, 2016 at the Nashua Country Club.

C) Governance Committee-

1. Video/Recording Policy: Motion made by John to accept. Seconded by Dick. Motion carried.
2. Weapon Policy: Motion made by Dick to accept. Seconded by John. Motion carried.
3. Constitutional Protection for Prayer in School: Motion made by Nauzar to accept. Seconded by Cheryl. Motion carried.
4. Drug-Free Work Place: Motion made by Nauzar to accept. Seconded by Cheryl. Motion carried.
5. Contracts Review: an Ad-Hoc committee comprised of Dick, John, Tom and Cheryl will serve to do the reviews and negotiate contracts and evaluate Director.

VII. NEW BUSINESS:

Next meeting March 9<sup>th</sup> 6 to 7 pm BOARD FINANCE WORKSHOP (non-public)  
7 pm MACS Board of Trustees Meeting

VIII. ADJOURNMENT: Motion made by Dick to adjourn 9:42 pm. Seconded by Cheryl. Motion carried.

Respectfully Submitted,

Lisa M. Lanzara-Bazzani